

# Scifinder registratieprocedure

Scifinder telt vanaf juni 2009 drie gelijktijdige gebruikers. De cliëntversie 2007 waarbij een deel software werd geïnstalleerd op de eigen PC wordt vanaf 16/7/2009 vervangen door een webversie. De eigenlijke databank blijft dezelfde, maar de gebruikersinterface verandert.

Om de webversie van Scifinder te kunnen gebruiken is het nodig zich te registreren bij CAS–Scifinder. Bij die registratie moet u uw UGent e-mailadres opgeven als toegangscontrole. Het registratieformulier vindt u via de volgende link

<http://search.ugent.be/meercat/x/view/dbs01/001250562>

The screenshot shows the Scifinder search results for 'scholar scifinder'. Three callout boxes are present:

- Om te registreren ga naar "First time user" en doorloop de registratieprocedure**: Points to the 'First time user' link.
- Om de databank te raadplegen kunt u de link met UGent only gebruiken.**: Points to the 'UGent only' link.
- Link naar "how to..." guides**: Points to the 'About the database' link.

Deze "How to ..." guides zijn korte infobladen in pdf-formaat

Wie graag een online uitleg bekijkt, kan terecht bij de "tutorials" via deze link

<http://www.cas.org/support/scifi/tutorials.html>

Klik op de link naar de tutorial die u wenst te bekijken en vul het aanvraagformulier in. U kunt zich inschrijven voor een e-seminar met geluid via telefoon en beeld via de computer. U ontvangt dan een mail met de gegevens om deel te nemen. De e-seminars die vroeger werden uitgezonden, kunt u online herbekijken, mits invullen van het aanvraagformulier.

The screenshot shows the registration form for Scifinder. A callout box points to the 'Company' and 'Scifinder login' fields:

**Aanvraagformulier :**  
Bij de velden 'Company' en 'Scifinder login' vermeldt men 'Universiteit Gent'.

Eens geregistreerd, kan men aanmelden op Scifinder via de UGent only knop.

[http://lib.ugent.be/info/nl/secure/scifinder\\_web.shtml](http://lib.ugent.be/info/nl/secure/scifinder_web.shtml) of rechtstreeks <https://scifinder.cas.org>

The screenshot shows the 'SciFinder Web' registration page. It includes a 'General' section with the following text:

SciFinder Scholar is now available on the Web. SciFinder Web only requires a browser and an individual login. There is no need anymore to download and install software, the web version can be accessed from any computer with a compatible browser.

Access to SciFinder Web at UGent is limited to 3 concurrent users, so please remember to sign out at the end of each session.

**Access & Registration**

- Visit the SciFinder registration form.
- Register with your UGent email address.
- Once registered go to <https://scifinder.cas.org> to sign in.

## Stap 1 van de registratie: het webformulier (First time user)



Please provide the following information:  
(bold\* = required)

--CONTACT INFORMATION--

First Name\*:

Last Name\*:

Email\*:

Confirm Email\*:

Phone Number:

Fax Number:

Area of Research:

Job Title:

Moet Ugent E-mail zijn

--USERNAME AND PASSWORD--

Username\*:

Password\*:

Re-enter Password\*:

[Tips](#)

--SECURITY INFORMATION--

Security Question\*:

Answer\*:

[Why?](#)

- Select one -----
- What is your favorite color?
- What is the name of the city where you grew up?**
- What is the name of your favorite pet?
- What is your favorite musical instrument?
- What is your ideal vacation location?

SciFinder® ...Part of the process™

Username and Password: Tips

**Q.** What are the rules for specifying a user name?  
**A.** Username must be 5-15 characters and contain at least one letter. It must start with a letter or number, but may include numbers, dashes, underscores, periods, or @.

**Q.** How long does my password need to be?  
**A.** Your password must contain a minimum of 7 and a maximum of 15 characters.

**Q.** Can my password be the same as my username?  
**A.** At least 2 of the characters in your password must be different from your username.

**Q.** What types of characters does my password have to include?  
**A.** Your password must include at least three (3) of the following:

- Letters
- Mixed upper and lowercase letters
- Numbers
- Non-alphanumeric characters (e.g., @, #, %, &,")

**Q.** When I change my password, how different does it need to be from my old password?  
**A.** A new password must differ from your old password by at least 2 characters.

Additional questions may be directed to [CAS Customer Care](#)

### Almost Finished

Thank you for completing the initial step in registering to use SciFinder®!

You will receive an e-mail message from CAS that includes a link and instructions for completing the registration process. **You must click the link within 48 hours.** If not, you will need to begin the registration process again.

Einde stap 1 van de registratie

## Stap 2 van de registratie: de bevestigingsmail van CAS

From: CAS

Dear \_\_\_\_\_

To complete your SciFinder registration, you must click the link provided below. By clicking the link, you agree to all of the following terms and conditions:

- I will not share my username and password with any other person.
- I will search only for myself and not for others or other organizations.
- I will not use any automated program or script for extracting or downloading CAS data, or any other systematic retrieval of data.
- I may retain a maximum of 5,000 Records at any given time for personal use or to share within a Project team for the duration of the Project.
- My organization's SciFinder License and the CAS Information Use Policies (<http://www.cas.org/legal/infopolicy.html>) apply to my use of SciFinder.
- I will contact my SciFinder Key Contact if I have questions.

If you do not accept these terms and conditions, do not click the link and delete this e-mail message.

<https://scifinder.cas.org/registration/completeRegistration.html?>

*This link is valid for only one use and will expire within 48 hours.*

If you need assistance at any time, consult the key contact at your organization.

De link aanklikken leidt u naar het volgende bericht:

Registration for SciFinder® is Complete

You have successfully completed the registration process.

To sign in to SciFinder®, click the link below.

<https://scifinder.cas.org/scifinder>

Hieronder is het eigenlijk aanmeldscherm:

**SciFinder® ...Part of the process™**

**Sign In**

Username

Password

Remember my username

[Forgot Username or Password?](#)

Your SciFinder username and password are assigned to you alone and may not be shared with anyone else.

**Welcome to SciFinder**

With SciFinder, you can be more creative and productive in your research process. You significantly improve your productivity by:

- Accessing current, high-quality scientific information
- Linking to more relevant journal articles and patent documents than any other source
- Exploring substructures and reactions

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CAS is a division of the American Chemical Society

**SciFinder®**

Welcome Monica De Loose | Sign Out

**License Agreement**

By clicking the Accept button below, I hereby agree to all the terms and conditions set forth in this license agreement.

- 1) I am a current faculty or administrative staff member, or officially registered student of the University.
- 2) I will use SciFinder only for my own academic research done in the course of pursuing my degree, or in instructing my students, or, in the course of my own research funded by the government or a non-profit foundation and intended for publication in the publicly available literature.
- 3) I will NOT use SciFinder for commercial research, for example, research that is done under a funding or consultant contract where the results are delivered to a for-profit organization, or for research that involves patentability searching. If I require SciFinder for commercial purposes, I will have the search done using a commercial account by contacting the librarian responsible for chemistry searches on campus, by contacting CAS and having them perform a search for me, or by acquiring and using the commercial SciFinder product.
- 4) I will use my search results in the ordinary course of academic research and acknowledge that I may store search results in electronic form for the duration of research projects, provided that at any one time, I store no more than 5,000 records. I may share search results in a limited, reasonable way with other University students or faculty working on the same project. I will delete stored records when I no longer need them for the relevant research project, or after the completion of my degree program, whichever occurs first. If I need to use search results beyond what is described here, I will contact my University Key Contact to discuss and to obtain CAS permission. I ACKNOWLEDGE THAT I AM NOT PERMITTED TO DISTRIBUTE ANY CAS DATA OR SCIFINDER, FOR COMMERCIAL GAIN OR OTHERWISE, OUTSIDE THE UNIVERSITY OR TO THIRD PARTIES.
- 5) I acknowledge that the University has entered into a license agreement with CAS to provide me with access to SciFinder, and that violation of the license by any user could result in a termination of the license for all users.
- 6) I will contact the University's Key Contact with any questions related to the use of SciFinder.